



**Are you outgoing, a good teacher, enjoy exploring a new area or showing friends local gems? Maybe you're looking for a way to get your resume to set you apart with quality leadership experience? We're looking for people like you and you don't need to have previous outdoors experience to apply.**

## **Outdoor Pursuits - Assistant**

This position is responsible for managing the day-to-day operations of the Outdoor Resource Center and Rock Wall. We also seek those interested in a trip leader/field instructor role to apply. Experience with is helpful but not required. We can train beginners who are motivated to learn.

### **WHAT WE PROVIDE**

- Starting pay: \$10.00/hour
- Up to 19 hours per week. Flexible work schedules (morning, afternoon, evening, night, and weekend shifts) that accommodate the university operating schedule.
- Dynamic position specific and marketable skills training. Opportunity to apply for Professional Development Funds for CEUs and certifications.
- An inclusive working environment where you can connect with other Roadrunners
- Opportunities for promotion to supervisory and other leadership positions
- Focused leadership development opportunities

### **KEY RESPONSIBILITIES**

- **Accountability:** Manage ORC equipment lending and trip processes and paperwork. Perform equipment inspections, repairs, inventory control, and documentation. Supervise and instruct patrons in rock climbing and facility and/or equipment use. Instruct patrons on policies and procedures.
- **Professionalism:** Model risk management and a culture of safety while remaining approachable to patrons of all experience levels.
- **Communication:** Clearly address patron requests for equipment, offer appropriate location, suggestions, and relay expectations for equipment use and policies. Maintain regular and frequent communication with Supervisor(s), Coordinator(s), and Assistant Director.
- **Customer Service:** Advise patrons on outdoor recreation activities, destinations, and equipment.
- **Inclusion:** Cultivate community among patrons each with various experience levels and diverse identities or motivations for engaging with Outdoor Pursuits.
- **Safety:** Work with others to execute risk reduction and provide care in emergency situations.
- **Resolve Conflict:** Be able to listen, understand, and work through situations when needed.

### **WHAT YOU PROVIDE**

- Currently enrolled student at UTSA with a minimum overall GPA of 2.0
- Knowledge of outdoor recreation activities and equipment (preferred)
- Great attitude and desire to become part of a team
- Pass the State of Texas criminal background check
- Completion of UTSA student employee compliance training and any additional certification/training required by the department and university

### **YOU WILL THRIVE IN THIS ROLE IF YOU:**

- have a great attitude and desire to be a part of a team,
- enjoy hands-on learning,
- possess a high level of flexibility and adaptability, and
- have a strong sense of responsibility and high follow through.